

# MEMORANDUM

**DATE:** January 2010

**TO:** The Incumbents and Churchwardens of all Anglican Parishes in the Trent-Durham Area

**FROM:** Area Council

**RE:** **MINISTRY DEVELOPMENT GRANT REQUESTS - 2010**

*Consult and seek advice of your Regional Dean and Clergy before submitting application.*

## **THE TRENT-DURHAM AREA COUNCIL GRANTS SEEK:**

- *To support the mandate and purposes of the Anglican Church's mission and ministry in Trent-Durham Area;*
- *To enhance and develop parishes' mission and ministry, encouraging parish health, growth and evangelism;*

## **NEED FOR ASSISTANCE IN 2010**

*All parishes who will require assistance must complete the attached form.*

### **THE FORM IS TO BE RETURNED TO OUR AREA BISHOP**

*The applications will be reviewed by the Area Bishop, Regional Deans and Area Council, who will assess the need and rank order of the requests from their Area. In assessing the applications, the following criteria will be used:*

- Does the plan reflect a desirable mission for the Church?
- Is the plan based on realistic assumptions?
- Has the parish or ministry real opportunity and potential for evangelism and growth in membership?
- Are the financial resources, specified in the plan, adequate to achieve the plan?
- Is the plan to develop self-sufficiency realistic?

*As well, there may be historic considerations where it is pastorally desirable to maintain an Anglican presence in a particular location.*

***If you have any questions, please contact your Area Bishop's office.***

***APPLICATIONS WILL BE REVIEWED FOR GRANTS  
In MARCH 2010 and NOVEMBER 2010***

**DEADLINES: For March meeting: February 19, 2010**

For November/December meeting: October 31, 2010

## **TRENT-DURHAM AREA COUNCIL GRANT**

### **INFORMATION FOR APPLICANTS**

Grants are given to provide financial support for the creation or continuation of ministry in a situation where sufficient financial resources are not available for the parish/congregation. The grant is designed to be an interim measure while the parish/congregation develops a financial plan towards self-sufficiency and where intentional stewardship is in existence. Grants are not available to offset current debts or accumulated deficits or for long-term salaries. On occasion, Area Grants may be given to cover a 3-year period with decreasing amounts in the second and third years. (**NOTE:** *Application must be made each year and be accompanied by an evaluation of the ministry/program for the preceding year.*)

***To qualify for an Area Grant, forms must be completed and returned to your Area Bishop's Office as soon as possible.***

Please ensure a thorough completion of all questions. We recommend that the application be completed consultatively with the Incumbent, Churchwardens, and other members of the parish (e.g. Advisory Board, Parish Executive), in order to provide a broad perspective of the financial realities facing the parish/congregation.

Each application will be reviewed by the Area Bishop, in consultation with the Area Council, and a letter indicating the amount of the grant will be forwarded to you by mail.

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### **PLEASE TYPE THE ANSWERS TO THE FOLLOWING QUESTIONS ON A SEPARATE PAGE(S):**

Parish Name \_\_\_\_\_ Amount Requested \$ \_\_\_\_\_

### **THE MISSION AND MINISTRY OF THE PARISH**

Please indicate which of the following ministry area(s) you are applying under:

***Outreach***  
***Congregational Development/Growth/Evangelism***  
***Nurturing Healthy Parishes***  
***Stewardship***  
***Pastoral Care/Visitation***  
***Youth***

(If none of these apply to your situation, please indicate why.  
If there are other areas of ministry not listed, please add.)

*Your response should include the following information:*

What is currently being accomplished locally and otherwise?

1. What is the project or goal?
2. What are the obstacles that currently inhibit you from reaching your goals?
3. What indicators are you using to measure progress toward your goals?
4. What are your goals and objectives for the next year?
5. What obstacles do you anticipate will inhibit reaching next year's goals?

6. What indicators will you use to measure progress toward next year's goals?

**THE PASTORAL PLAN**

1. Describe the social and demographic nature of the community in which the parish/congregation resides (population, cultural component, rural/urban, social needs, growth potential).
2. Describe the parish/congregation (membership size, Sunday attendance, age groupings, growth potential, number of active committees/groups, worship style and pattern), if applicable.
3. If this application is based on an area or deanery event, please indicate the scope of the event, who would be attendees, and how the church will benefit from it.

**THE FINANCIAL PLAN**

1. List reasons explaining why the parish/congregation is applying for financial assistance. Please include a copy of parish financial statement to date and budget for the program requested.
2. What specific plans are in place that address the reasons for your financial need, and will move you toward self-sufficiency during the coming year?

**TRENT-DURHAM AREA COUNCIL**  
**APPLICATION FOR FINANCIAL ASSISTANCE**

Name of Parish/Congregation:

\_\_\_\_\_

Mailing Address:

Email Address:

\_\_\_\_\_

Telephone Numbers - Office: ( ) \_\_\_\_\_ Home: ( ) \_\_\_\_\_

Name of Incumbent/Priest-in-Charge: \_\_\_\_\_

Summary of Area Assistance to Date:

	2008 <u>Actual</u>	2009 <u>Actual</u>	2010 <u>Request</u>
<i>Individual Year Grants</i>	_____	_____	_____
<i>or</i>			
<i>Multiple Year Grants</i>	_____	_____	_____

*We, the Incumbent and Churchwardens, believe the information provided accurately describes our parish/congregation's financial situation.*

**Signatures:** (Warden) \_\_\_\_\_ (Warden) \_\_\_\_\_

(Incumbent) \_\_\_\_\_

*This application is to be returned to our Area Bishop as soon as possible.*

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**(For Bishop's Use Only)**

**Date Application Received:** \_\_\_\_\_

**Comments:**

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

**Recommendations:**

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

**Financial Assistance for 2010:** \_\_\_\_\_

**Date Decision Sent to the Parish/Congregation:** \_\_\_\_\_